

VILLAGE OF BROKAW – BOARD of TRUSTEES MEETING MINUTES

Date: Monday, December 11th, 2017

Place: Village of Brokaw Village Hall, 218 Second Street, Brokaw, WI.

AGENDA

1. Call to order by President Weisenberger @ 5:30 p.m.
2. Pledge of Allegiance was recited.
3. Roll call of members: Jeff Weisenberger, John Borth, Adam Dykman, Margie Ann Josiger, Dan Manowski and James Sonnentag present. **Matt Deffner (excused)**
4. **Motion to approve November 9th meeting minutes as submitted/Dykman. Second/Manowski.**
Motion carried unanimously.
5. Presidents Report. None
6. Water Utility Report was submitted and presented by Clayton Laszewski.
7. Administrators report was submitted and presented by Keith Rusch.
8. Business Items:
 - A. Discussion and possible action regarding Sno-Jets request to approve snowmobile route within the Village. President Weisenberger explained that the route proposed will run down the west side of 4th Street and across the village on the outer edge of the park property (north side). This route will move the trail off the alley as the Village had wanted for a while.
Motion to approve the new snowmobile trail route as presented/Josiger. Second/Sonnentag.
Motion carried unanimously.
 - B. Discussion and possible action set January Caucus date. Discussion was had regarding moving the next meeting out from the 1st Thursday of January due to the fact that it falls on the 4th and the Village would not have received bills at that time. Timing for the start time and dates was discussed.
Motion to set the next Board of Trustees' (BOT) meeting and Caucus date for Thursday January 11th with the Caucus to start at 6:30 and the BOT to begin at the end of the Caucus/Manowski. Second/Josiger. Motion carried unanimously.
 - C. Discussion and possible action regarding request from the CDA to replenish the reserve account (\$273,688.58). Administrator Rusch explained that there is no requirement to report whether the fund would be replenished to Peoples Bank. He suggested that due to insufficient funds a motion regarding not replenishing the reserve account would be

sufficient to meet Bond language requirements and would reduce the amount of work needed for the upcoming budget approval process.

Motion to not replenish the reserve account due to insufficient funds/Dykman.

Second/Borth. Motion carried unanimously.

- D. Discussion and possible action regarding 2018 Emergency Services contract with the City of Wausau. Administrator Rusch explained that the Village of Maine was not joining Safer and signing the Contract with Wausau. It makes sense that the Village of Brokaw also sign the contract with Wausau.

Motion to approve signing the 2018 Emergency Services contract with the City of

Wausau/Josiger. Second/Dykman. Motion carried unanimously.

9. Items that need to be placed on future agendas: Administrator Rusch will look into the issue of the Group home setting off the fire alarm multiple times. He will contact the Maine Fire Chief to confirm false alarms and then contact the group home. Administrator Rusch will add a request to donate to Rural Water Association to the next BOT agenda. He will discuss with Clayton the proper amount to propose.
10. Schedule next Board of Trustees and Budget Public hearing meeting for December 18th, 2017. The meeting will begin after the conclusion of the Brokaw Budget public hearing which will start at 5:30 p.m.
11. **Motion to Adjourn at 5:46 p.m./Sonnentag.** Second/Manowski. Motion carried unanimously.