

## VILLAGE OF BROKAW – BOARD of TRUSTEES MEETING MINUTES APPROVED

**Date:** Thursday, May 10<sup>th</sup>, 2018

**Place:** Village of Brokaw Village Hall, 218 Second Street, Brokaw, WI.

### AGENDA

1. Call to order by President Weisenberger @ 7:32 p.m.
2. Pledge of Allegiance was recited
3. Roll call of members: Jeff Weisenberger, John Borth, Margie Ann Josiger, Dan Manowski and James Sonnentag- present. **Matt Deffner and Adam Dykman absent.**
4. **Motion to approve of April 12<sup>th</sup>, 2018 BOT meeting minutes as submitted/Manowski. 2<sup>nd</sup>/Borth. Motion carried unanimously.**
5. Presidents Report: None
6. Water Utility Report: Attached.
7. Administrators report: Attached.

OSC Chair Hoenisch added that she was disappointed that we did not receive all consent forms back, that one holdout is using the consent form as a tool to hold us hostage and prevent the water utility transfer from occurring. She mentioned that the path the CBA partners started on regarding a new water supply was dictated by the conditions with Wausau and information we had from Brokaw at the time. She also mentioned that this decision to hold out on the consent form may delay attachment and the reduction of Brokaw tax rates.

8. Business Items:

- a. Discussion and possible action regarding storm water grate/manhole repairs:

Administrator Rusch explained that there were several repairs needing to be made but that we would only be looking at correcting the ones that were safety hazards. He mentioned that the proposal from Zilisch Asphalt came back about \$3,000.00 cheaper than other quotes Clayton had collected. He mentioned that we needed a motion to approve the work underlined on the proposal in their packets. Trustee Josiger asked if anyone was familiar with the contractor. Trustees Borth and Manowski both knew the owner (Jarrod Zilisch) and could vouch for his quality of work.

**Motion to approve proposal from Zilisch Asphalt to repair catch basins and manhole cover for \$3,750.00/Borth. 2<sup>nd</sup>/Josiger. Motion carried unanimously.**

b. Discussion and possible action regarding water meter/software opportunities:

Administrator Rusch explained that Clayton was investigating options that would assist with meter reading efficiency and potentially billing. He also mentioned that Clayton calculates approximately a 3-year payback potentially. Not all information for the system was available for this meeting so Mr. Rusch asked to have this item tabled until the next BOT meeting.

**Motion to table item 8b until the next BOT meeting/Josiger. 2<sup>nd</sup>/Borth. Motion carried unanimously.**

c. Discussion and possible action regarding Boat launch road project:

Administrator Rusch explained that there would be no need to take action on this agenda item. This is for an update to the board only, since Maine is responsible for boat launch road construction. Mr. Rusch explained that he was working on grant opportunities to help with construction funding. Deadlines for grant submittals are June 1<sup>st</sup>. He mentioned that all permitting need to be in place for the grant applications but that it is unlikely that permits would be approved by the submittal deadline. He has been in contact with the DNR contact working with the grant and has received direction that the application can be put in place without the permits under the condition that the permits are submitted to the DNR by July 1<sup>st</sup>. Mr. Rusch has been in contact with REI regarding assisting with the grant and design process; he had just received a proposal for \$26,400.00 to assist with everything. Mr. Rusch feels he can do much of the application work, but we would need REI to at least do the plan design and engineering work for the submittal. Mr. Rusch had reviewed previous submittals and all approved grants had professional designs as part of the application. He explained that applying does not guarantee getting the grant but some of the work (Wetland Delineation, Stream Crossing and building a road on a historical landfill) will need to be done regardless of when the work is completed. There was some discussion about waiting until the next grant cycle but that would delay construction too long given that Mathy would prefer the work done as soon as feasible. Mr. Rusch explained that Maine will have to decide which direction we should go since they will be funding the project if no grants are approved. No action was taken on this agenda item.

9. Items that need to be placed on future agendas: None offered.

10. Schedule next Board of Trustees meeting for June 7<sup>th</sup>, 2018 at 7:30 p.m.

11. **Motion to Adjourn at 7:56 p.m./Josiger. 2<sup>nd</sup>/Borth**